

Approved
11-14-94

TOWN OF NEW BOSTON

SELECTMEN'S MEETING MINUTES

NOVEMBER 7, 1994

A regular business meeting of the Board of Selectmen was called to order at 6:45 p.m. by Chairman Pimenta.

PRESENT: Michael S. Pimenta, Chairman
Darlene M. Goodin, Selectman
Harold C. Strong, Selectman
Lorraine A. Cleveland, Town Administrator

REQUESTED APPOINTMENTS

Lee Murray, Road Agent, was in to discuss the following:

(1) Mr. Murray informed the Board that a line stripping machine with stencils and paint is available for \$1,200. This would enable the highway dept. to do the crosswalks and stop lines every six months. The hired cost for crosswalks alone is \$350. The equipment will pay for itself in no time. A new machine is \$3,000. Selectman Goodin made a motion to approve the purchase of the line stripping machine with stencils and paint for \$1,200. Chairman Pimenta seconded the motion. The vote was unanimous.

(2) Mr. Murray stated he will be installing a cellular phone in his truck so he can respond to his pager when he is out in the field. The phone bill will be in his name and he will request reimbursement for town-related calls.

(3) Mr. Murray reported that the McCurdy Road project is going well.

(4) Granite monuments that have been set for the cistern area on Greenfield Road are too close to the road; approximately four feet from the edge of the pavement. The surveyor will have to reset them otherwise the snow plows will hit them this winter. The Planning Office has been notified of this problem.

(5) In reference to the traffic surveys on Mill St. and Meetinghouse Hill Road, Mr. Murray has requested that the Board hold off posting these roads until all the roads in the center of town are surveyed. He would like the Board to post them all at once.

Selectman Strong arrived at 7:00 p.m.

A gentleman by the name of Jim Hill was present to observe the Selectmen's meeting as he is interested in the job of Town Administrator.

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George Humphrey from Business Data Solutions met with the Board and Ms. Cleveland to present his proposal to (1) fix the computer system problems in the office; and (2) replace the accounting software in 1995. Ms. Cleveland gave an overview of the specific system problems that have been experienced. At the present time, there are only two pc's to handle the accounting, assessing, word processing, and budget work of three offices. While the two computers are connected, they cannot access the same programs. There is a tremendous need for a pc in the Town Administrator's office. In reference to the software, the present MUNIS system has many deficiencies which must be corrected. The least expensive method to do that is to replace it. The software costs of licensing, training, and support are much lower through BDS than through The Computer Center which is located in Maine. Ms. Cleveland said she will be incorporating this proposal in the operating budget and as a warrant article.

ADMINISTRATIVE

The Board reviewed and approved the weekly payroll and accounts payable.

The Board approved and signed NYNEX telephone pole petitions.

Chairman Pimenta approved weekly pistol permits.

The 1994 audit engagement letter from Plodzik and Sanderson was signed.

Driveway permits for Richard and Vicki Messina were approved and signed: Map 7, Lots 9-21, 23, 24, 25, 26, and 27.

Intent to cut forms for Map 4, Lot 61 and Map 7, Lot 17/18 were approved and signed.

Certification of yield taxes for Map 11, Lot 35 and Map 14, Lot 27-29 were signed.

APPROVAL OF MINUTES

Selectman Goodin made a motion to accept the October 31 minutes as written. Selectman Strong seconded the motion. The vote was unanimous.

NEW BUSINESS

Ms. Cleveland reported that she had received a message from Jeff Lavoie that he is interested in painting the Town flag poles. The Board said to follow up on the inquiry and determine if he is a professional and properly insured.

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Selectman Goodin brought a letter from Brian and Judy Traynor to the Board's attention regarding speed enforcement in front of the school and inquired about the Town's liability for the crossing guards. What is the Town's liability if we provide training, signs, vests, etc. . .to PTA volunteers? It was decided that Selectman Goodin would call the NHMA Property Liability Trust to find out what the liability coverage would be.

Ms. Cleveland informed the Board that Roland Sallada filed a complaint regarding the presence of John Winslow's vehicles on Town property. He also made note that the monument has been knocked over as well. The Board asked that a letter be sent to Mr. Winslow requesting that he cease parking vehicles on town property. Selectman Strong said he would followup on the monument problem.

Chairman Pimenta discussed a letter he had received from Dorothy Perlow in which she complains about the gravel trucks traveling on Helena Drive and Lull Road and the safety concerns she has with children waiting for the bus. There is no room for the trucks and school buses to pass at the same time. It was decided by the Board that Chairman Pimenta would meet with her to discuss and observe the problem.

Regarding the last payment to Jerry Kennedy for the police station building construction, the Board asked to make the final payment when the certificate of occupancy is issued.

The Board of Selectmen discussed a memo from the department heads. At the request of the department heads, the Board decided to hold a meeting with them on Thursday, November 10 at 8:00 a.m. to discuss the memo.

The meeting was adjourned at 10:45 p.m.

Respectfully submitted by Lorraine Cleveland, Town Administrator.

Lorraine Cleveland